

CHATBURN PARISH COUNCIL

A Parish Council Meeting was held in the Methodist Church on Monday, 17 January 2022 at 7.30pm.

Present: Mr. P. Whittaker (Chair), Mr. D. Ascroft, Mrs. M. Birch, Mr. S. Booth, Mrs. L. England, Mr. R. Porter, Mr. G. Scott and Mrs. S. Turner

The meeting was attended by 6 members of the public

1. There were no apologies for absence
2. There were no declarations of interest.
3. **Public Participation:**
Several matters were brought to the council's attention including an illegal sign, potholes and a car parked on Crowtrees Brow which is causing problems to drivers exiting Bridge Road.
4. Minutes of the previous Parish Council meeting were approved.
5. **Borough Councillor's Report:**
 - a) The Borough Councillor responded to the matters raised by the public. He has made arrangements to meet County Councillor Mirfin to discuss all village problems and to encourage him to refer these to LCC for attention.
 - b) RVBC will include the refurbishment of Chatburn public toilets within the next 3-4 years.
6. **Clerk's Report:**
There were no additions to the written report.
- 7A. **Risk Assessment Review:**
It was resolved to alter "Defibrillator monitoring" from weekly to monthly.
- 7B. **HARP:**
There was no update on the planning progression but it was resolved to keep this item on the meeting agendas.
- 7C. **CCTV:**
Representatives from the firm ITUS met two councillors onsite to discuss the type of CCTV cameras suitable for the playing field. The company gave a quotation for this.
It was resolved to ask ITUS for a further quotation to include cameras for several locations and to ascertain what grants would be available for this.
- 7D. **Playground**
The installation has been completed apart from the new swing seats and chains. It was reported that the adult fitness equipment was being well used.
- 7E. **Queen's Jubilee:**
Plans are being made to advertise the event by circulating a notice to every household asking for residents to take the opportunity to be part of the celebrations.
- 7F. **Nature Reserve Benches:**
Two benches made by residents have been completely vandalised and the parish council was requested to ask Hanson's if they would provide something more substantial.
It was resolved to ask the quarry manager if stone seating could be provided and possibly the installation of CCTV cameras in the area where there is known to be significant drug taking.

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7F. **Parish Council Code of Conduct:**

It was resolved to ask RVBC Legal Department to look at Chatburn's Code of Conduct to determine whether it was necessary to update this.

8. **Representatives Reports:**

Chatburn's Librarian attended the meeting to advise the council that the library is being underused and this was not entirely due to the Covid outbreak. There have been several unsuccessful attempts to interest residents in workshops and activities but if residents cannot be encouraged to use the facility there is a possibility that the library may close.

9. **Planning Applications & Decisions:**

No planning applications or decisions have been received.

10. **Playing Field & Playground:**

- a) The weekly inspection found no faults with the equipment
- b) Arrangements have been made to have the playground gate repaired.

11. **Finance & Accounts:**

Payments paid prior to the meeting:

Waterplus - £224.73

Came & Co. – annual insurance - £1,582.42

Payments:

Zoom Video Communications - £143.88

Greener Route – address labels - £5.99

Receipts:

RVBC – Jubilee Grant - £500.00

12. **Items for the next Agenda:**

- A. Queen's Jubilee
- B. HARP
- C. CCTV
- D. Playground
- E. Code of Conduct
- F. Downham Road Bridge

13. It was resolved to hold the next Parish Council Meeting on Monday, 14 February 2022 at 7.30pm

The meeting closed at 8.45pm.